

**SALEM BOARD OF FINANCE
REGULAR MEETING MINUTES
May 8, 2014**

PRESENT

T.J. Butcher, Chairman
John Dolan (Alt)
Carole Eckart
Janet Griggs
George Householder
David Kennedy
Hernan Salas

ABSENT

Greg Preston
Robert Sartori

T. J. Butcher called the meeting to order at 7:01 pm.

Recognition of Visitors: None

Seat Alternate:

M/S/C (Householder/Griggs) to seat John Dolan in place of Greg Preston

Vote: Approved Unanimously.

Communications:

- T. J. Butcher received a letter from Cheryl Miller asking the BOF to send a letter to all departments, and BOE asking for all invoices and encumbrances be submitted to the finance department no later than July 31, 2014 for town departments and by August 15, 2014 for the BOE. V. Casey was asked to compose a letter with this request to all.
- A letter from the State of Connecticut, department of Education was received informing the town of a \$3,730 decrease to the 12/13 fiscal year's ECS money.
- A letter (letter attached) was received from the Superintendent of Schools, Joseph Onofrio, requesting an additional appropriation in the amount of \$60,000 because of a short fall in special education costs. A question was raised on how this additional appropriation will affect the MBR. T.J. Butcher will look into this.
- S. Spang ask the BOF to approve the wording that will be printed on the referendum ballot of May 14. There is only room for two questions. See ballot attached. The BOF discussed placing a suggestion box in the hallway if any citizens would like to make any additional comments on the 2014/2015 proposed budget.

ADDITIONS TO THE AGENDA: None

AGENDA

1. APPROVAL OF MINUTES

M/S/C: (Kennedy/Householder) to approve the April 10, 2014 minutes of the Regular Board of Finance Meeting as amended.

Page 4: change the work census to consensus.

Vote: Yes (Butcher,Eckart,Griggs,Householder,Kennedy)

Abstain: (Dolan)

Motion Carried.

M/S/C: (Griggs/Eckart) to approve the March 20, 2014 minutes of the Regular Board of Finance Meeting as presented.

Vote: Yes (Butcher,Eckart,Griggs,Householder,Kennedy)

Abstain: (Dolan)

Motion Carried.

2. TREASURER'S REPORT (SEE ATTACHED)

- Total Revenue Collections are at 88.8%.
- TAR funds will be deposited into the General Fund before the end of the fiscal year.
- P. Henry noted that there was a negative \$10,000 in the Recreation Department #645 on the "Budget to Actual Report". The Lion's Club and the Youth Baseball League donated \$5,000 each to the Town to erect a new scoreboard. When this item is purchase this line will be zero.
- The BOF requested additional information to be added to the Treasurer's report on the unassigned balance in the form of a percentage.

M/S/C: (Householder/Dolan) to approve the Financial Reports as presented.

Vote: Approved Unanimously.

3. PUBLIC COMMENT: NONE

4. SELECTMAN'S REPORT:

First Selectman, K. Lyden informed the BOF members that:

- Amnesty Days will be May 17th, 18th, and 21st.
- The Uncas Health District has been meeting with the Town and gathering information that will be needed for the 2014/2015 fiscal year.

- The IBC has requested updates on the Financial Reports. The Town will be looking to Bond the School Renovation project for 15 years.
- More money is needed in Department #126, Town Counsel, Labor Relations. The BOF and the First Selectman will adjourn to an executive session to discuss this issue further.

M/S/C (Householder/Kennedy) to approve transferring \$5,000 from department 138-802, Medical/Dental Insurance to line item 126-202, Town Counsel Labor Relations
Vote: Approved Unanimously.

5. RECREATION DEPARTMENT SCOREBOARD

- D. Kennedy asked the BOF to approve a supplemental appropriation in the amount of \$10,000 so that the Recreation Department can purchase a new scoreboard with donated funds that were received from the Salem's Lion Club and Youth Baseball League.

M/S/C (Eckart/Griggs) to approve a supplemental appropriation in the amount of \$10,000 to Department #645, to purchase a scoreboard, with funds that were donated to the Town of Salem for such purpose.
Vote: Approved Unanimously.

6. APPOINTMENT OF AUDITOR FOR THE 2013/2014 YEAR

M/S/C (Dolan/Householder) to appoint the O'Connor Davies Audit Firm for the 2013/2014 fiscal's year audit.
Vote: Approved Unanimously.

7. TOWN MEETING DISCUSSION

The BOF noted that there were many new and young towns' people attending the meeting. The members agreed that there were many towns' people dissatisfied at this meeting. The BOE members were not very professional in how they answered questions at this meeting. One member of the BOE suggested that the two boards create a subcommittee and meet several times before the budget sessions begin. The Boards should always remember that the town and children should be the first priority.

To adjourn to a executive session at 8:22 pm
Vote: Approved Unanimously.

M/S/C (Griggs/Householder) to close the executive session
Vote: Approved Unanimously.

Adjourn

Approved